

## CLID – Client Detail

This screen records and displays detailed demographic information about a specific client. This screen must be completed before services can be entered.

CAFSCLID		CLIENT DETAIL		04/07/2010		10:57	
USER ID : CS4566		MODIFY					
CAPS ID : 00002112		25		NAME: COLBERT, DAWNNA			
ADDRESS LINE1 : 204 POWELL				OPEN FOR SERVICE (Y/N) : Y			
ADDRESS LINE2 :				EFFECTIVE DATE : 01/02/1998			
CITY : HELENA				CLOSURE DATE : 99/99/9999			
STATE/ ZIP : MT 59624 - 0778				CLNT CATEGORY : CH CHILD			
TELEPHONE : 406 442-3469				FINANCIAL CNTY: 25 LEWIS & CLARK			
WHOSE ADDRESS : PLP PLACEMENT PROVID				PLACEMENT TYPE: OUT OF HOME CARE			
HEIGHT : 4 8		WEIGHT : 105		EMERGENCY CONTACT PHONE: 406 443-6500			
HAIR : BRN BROWN				NAME : MARY REYNOLDS (AUNT)			
EYES : HZL HAZEL				BIRTHMOTHER MARRIED AT TIME OF BIRTH: Y			
BIRTH DATE : 08/10/1998		AGE : 11		PREVIOUSLY ADOPTED : N AGE :			
ETHNICITY : CA				PREGNANT - DUE DATE:			
HSPNC ORGN : N				SPECIAL NEEDS : Y NUMBER SIBLINGS: 1			
RELIGION : LUT LUTHERAN				SSN : 158-80-9866			
CITIZENSHIP: US U.S. CITIZEN							
SCHOOL NAME : FOUR GEORGIANS ELEM				EXPECT TO GRAD. BY AGE 19:			
CONTACT NAME : GEORGE GLOBE							
PHONE : 406 443-9510		DATE ENTERED 08/31/04 - LEFT 99/99/99		GRADE : K			
				PATH:			

**Field Descriptions** (F12) indicates code lookup is available.

### *CAPS ID (F12)*

Enter the CAPS ID of the client you wish to add or view client details for.

### *NAME*

This field will display the name of the client whose ID is entered in the CAPS ID field.

### *ADDRESS LINE 1, ADDRESS LINE 2, CITY, STATE/ZIP, TELEPHONE, WHOSE ADDRESS*

These fields will display the most current address information for the client. This information comes from the ADDL (Address List) screen. The address that displays will follow a hierarchy if multiple address types exist on the ADDL (Address List) screen. The hierarchy is residential (R), placement (P), mailing (M) and alternate (A).

### *OPEN FOR SERVICE*

This field will display a "Y" if the client is currently open or an "N" if the client is currently closed.

#### *EFFECTIVE DATE*

This field will display the effective date for the client. The system will not allow you to enter any other dates in the system earlier than this client effective date.

#### *CLOSURE DATE*

This field will display the closure date for the client. This date is defaulted from the most recent closure (CLO) review on the IARL (Initial Assessment and Review List) screen. If the client is currently open, this field will display 99/99/9999.

#### *CLNT CATEGORY (F12)*

Enter the appropriate client category for the client.

#### *FINANCIAL CNTY (F12)*

Enter the county number of the legal custodian's residence. If the legal custodian has moved out of state, enter the last county in which the custodian resided. If parental rights have been terminated, use the county in which the parental rights were terminated.

#### *PLACEMENT TYPE*

This field will display the placement type for the client (out of home placement, adoption, corrections.) This information is based on the most current placement listed on the CPHL (Client Placement History List) screen.

#### *HEIGHT*

This field will display the client's height information that was entered on the MEDS (Medical Summary) screen.

#### *WEIGHT*

This field will display the client's weight information that was entered on the MEDS (Medical Summary) screen.

#### *EMERGENCY CONTACT PHONE*

Enter the emergency contact phone number for the client. You must enter the area code.

#### *HAIR*

This field will display the client's hair color information that was entered on the MEDS (Medical Summary) screen.

#### *NAME*

Enter the emergency contact name for the client.

#### *EYES*

This field will display the client's eye color information that was entered on the MEDS (Medical Summary) screen.

#### *BIRTHMOTHER MARRIED AT TIME OF BIRTH*

Enter a "Y" or an "N" if the information is known. If it is not known if the birthmother was married at the time of the client's birth enter a "U". *This is only required if the CLNT CATEGORY is "CH" (child).*

#### *BIRTH DATE*

Enter the date of birth for the client. *This is only required if the date of birth was not entered on the PERD (Person Detail) screen.*

#### *AGE*

This field will display the current age of the client based on birth date and current date.

#### *PREVIOUSLY ADOPTED*

Enter a "Y" or an "N" if the information is known. If it is not known if the client was previously adopted enter a "U". *This is only required if the CLNT CATEGORY is "CH" (child).*

#### *AGE*

Enter the age of the client when they were adopted. *This is only required if the PREVIOUSLY ADOPTED field is marked with a "Y".*

#### *ETHNICITY (F12)*

Enter up to six ethnicity codes for the client. *This is only required if the ethnicity was not entered on the PERD (Person Detail) screen.*

#### *PREGNANT – DUE DATE*

This field will display the client's pregnant – due date information that was entered on the MEDS (Medical Summary) screen.

#### *HSPNC ORGN*

Enter a "Y" if the client is a Mexican, Puerto Rican, Central or South American person of person of other Spanish cultural origin, regardless of race. Enter an "N" if the client does not fit into one of the categories identified. Enter a "U" (unable to determine) only if the child is very young or is severely disabled and no person is available to determine whether or not the child is Hispanic. *This is only required if the Hispanic origin was not entered on the PERD (Person Detail) screen.*

#### *SPECIAL NEEDS*

This field will display a "Y" if any special needs information has been entered on the SPND (Special Needs Detail) screen.

#### *NUMBER OF SIBLINGS*

Enter the number of this client's siblings who are also in placement.

#### *RELIGION (F12)*

Enter the primary religion for the client.

### **SSN**

This field will display the social security number for the client. This information is defaulted from the PERD (Person Detail) screen.

### **CITIZENSHIP (F12)**

Enter if the client is a US citizen or a non-US citizen.

### **SCHOOL NAME, CONTACT NAME, PHONE, DATE ENTERED, LEFT, GRADE**

These fields will display the client's most current school information that was entered on the EDHL (Education History) screen.

### **EXPECT TO GRAD BY AGE 19**

Enter a "Y" if the client is expected to graduate from high school by their 19<sup>th</sup> birthday. Enter an "N" if the client is not expected to graduate from high school by their 19<sup>th</sup> birthday. The worker will receive an alert 30 days prior to the client's 18<sup>th</sup> birthday. If the client is going to continue in paid foster care after age 18, is IVE eligible, and is expected to graduate high school by age 19, this flag must be marked with a "Y" in order to continue using IVE funds.

### **Additional Information**

If an ethnicity code of American Indian (AI) or Alaskan Native (AN) is entered, the system will automatically take you to the ICWD (ICWA Detail) screen. This screen will be required for ICWA cases.